

Families,

Next week, we will begin our hybrid model of instruction. This past week, I had the opportunity to meet with students and some families in preparation for our return. I wanted to take this opportunity to send an inclusive email with information that was shared and additional information that will help with our transition next week.

I look forward to seeing our students next week here at Cuyahoga Heights High School and Middle School. Please read over the following information. At the end of this document, there are some answers to frequently asked questions. If you have a question, please send it through the form linked at the end of the message or email me directly.

As we return, I want to thank you for your support. As I have seen athletics, the band, our drama club, and community come together; I am proud that we do so in a safe manner. Knowing this, I am confident that we can make our return to the buildings a safe one that brings back the much-needed energy into our school buildings.

Bus Routes

Here you will find a link to our bus routes: [Bus Routes Schedule](#).

Before School Begins (Student/Families)

- Conduct Wellness Check - Temperature of 100 Degrees F required to stay home
- If your child is exhibiting symptoms, please keep them home.
- If your child is staying home on an in-person day and can participate in classes remotely, you must call them the main office, or they will be marked absent.
- Students must have a mask; the school will provide one if they do not have
- Students must bring a backpack large enough to hold books and Chromebooks.
- Students must charge their Chromebook each night and have the Chromebook with them in school each day.
- Students are not to be dropped off at school before 7:00 am

Drop-off and Pick-up

- **Drop off of students for either building will only take place Southbound in East 71st Street. What does that mean for parents?**
 - If you travel North on East 71st, you will be required to drive past the school and turn around in the North student parking lot and drop off students in front of their respective building. Then traffic must proceed South on East 71st Street.
 - There will be **no** entry into the Elementary parking lot or turn around by car traffic. Buses will be the only traffic to enter the lot at drop off time.

Bell Schedule

- We will be using a nine-period schedule each day in our hybrid learning plan.

- Regardless of being scarlet or gray, students will see their teachers in person two days a week.
- The other two days, students will be accessing their teachers and lessons via Zoom.
- Essentially, students will have four live lessons with their teachers each week.
 - Note: some classes may deviate from this. For example, food classes will not have students live on Zoom when others cook in the kitchen. Any deviation from this will be strategic and communicated to students by individual teachers.
- Wednesday will continue to be a Heights Day.
- [Hybrid Bell Schedule](#)
- Entirely remote students will access their teacher four days a week via Zoom.

In-School

- Masks must be worn at all times
- Students are to use hand sanitizer when they enter school.
- Upon entry to the building, students are to report directly to the pre-assigned areas
 - Middle School - Cafeteria
 - 9/10 grade - South Gym
 - 11/12 grade - Auditorium
- Students will remain in their pre-assigned areas until 7:25 am, at which time they will be released to the 1st period, which will also be their homeroom where daily attendance will be taken.
- Students can carry water bottles.
- Hand sanitizer will be available in the classroom for students to use upon entering.
- Maintain physical distance from others

Hallways

- Students must stay to the right while walking in the hallways.
- Lockers have been pre-assigned.
- Locks have been placed on High School student lockers. Your locker combination will be emailed to you.
- 7th and 8th Grade locks will be distributed to you by your homeroom teacher.
- There is no stopping or gathering in the hallways during class change.
- Students may use the restroom during class changes; however, there should be no congregation in the restrooms.

Cafeteria

- Students will sit four to a table in the cafeteria.
- As Mr. Evans communicated, lunches will be free for all students this school year.
- For the beginning of the year, we will have cold lunches that are bagged. There will be two options each day.
- Lunches will be available for pick-up upon entering the cafeteria. Each morning, the announcements will share which side to enter on for each lunch.
- Students will be dismissed from lunch, utilizing a process to reduce hallway congestion.

- Parents, if you have not completed your Free/Reduced Lunch Application, please do so. The state of Ohio is still encouraging us to collect applications. Please go online to our [School website](#) and fill out an application if you have not done so already.

Classroom

- Masks must be worn in classrooms at all times.
- Hand sanitizer will be available for students as they enter the room.
- Students are to remain in their assigned seats in the classroom.
- Shared resources should be minimized or eliminated.
- Students should not be able to move freely throughout the classroom. They must remain in their assigned seats unless directed to move by their classroom teacher.

Dismissal

- After the 9th period, students are to go directly to their locker and then exit the building.
- If a student is staying after school, they must have a dedicated place to go and be supervised at all times.
- Coaches and advisors will share information with their teams regarding the process for preparing for practice.
- All students must be supervised if they are staying after school for any reason.

Attendance

- Attendance will be taken daily for all students (in-person and remote).
- If you are remote and accessing your teacher via Zoom, you need to be logged on before starting the class period.
- Attendance will be taken each period to ensure students are in attendance.
- If you are remote and you are not in a Zoom session, you will be marked unexcused.
- If there is a reason for the absence (sick, appointment, etc.), parents, please call in advance if possible.
- Tech issues with Zoom - Need to be communicated to the main office 216-429-5708 immediately. Additionally, students will need to email their classroom teachers. This will let us know that you are having trouble, and we will not make your absence have a negative impact.
- If students are missing from a Zoom class and have not called in, they will be marked unexcused.

Technology

- Please contact our tech support if you are having issues. You can find the link [HERE](#).
- Chromebooks need to be charged before coming to school.
- Charging stations will be available during the day but are limited.
- Students will not be able to borrow a Chromebook if they forget theirs at home.

- Students need to log into Zoom with their school email account. Upon entering the Zoom session, their camera must be on, and they need to be centered in the frame.

Frequently Asked Questions

- [Answers to FAQs](#)
- [Submit a Question](#)
- Please note - the above link does not collect email addresses. If you need a personalized response, please email me: mjanatovich@cuyhts.org.

We will continue to update the FAQ's as we continue to get questions. Once again, thank you and I look forward to seeing students in school next week.

Thank you,

Mike Janatovich
Principal - Cuyahoga Heights High School/Middle School