

Cuyahoga Heights Schools  
**BOARD OF EDUCATION**  
**ORGANIZATIONAL MEETING**  
**Wednesday, January 9, 2019**  
**7:00 p.m. - Bahner-Ray Media Center**  
**Cuyahoga Heights High School**

BOARD MEMBERS: Mark Dobbins, Maria Eder, Joseph Nejman, Lyndie Schuckert, Gary Suchocki

SUPERINTENDENT: Tom Evans                      TREASURER: Matthew Muccio

**AGENDA**

**I. Call to Order – Gary Suchocki, President Pro-Tempore**

Time: \_\_\_\_\_

Roll Call

- 1. Mr. Mark Dobbins                      \_\_\_\_\_
- 2. Mrs. Maria Eder                      \_\_\_\_\_
- 3. Mr. Joseph Nejman                      \_\_\_\_\_
- 4. Mrs. Lyndie Schuckert                      \_\_\_\_\_
- 5. Mr. Gary Suchocki                      \_\_\_\_\_

**II. Opening Ceremony**

A. Pledge of Allegiance

B. Welcome – Board President Pro-Tempore

On behalf of the Board, I would like to welcome all students, staff, parents, and interested community members to tonight’s Board of Education meeting. The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the Public Comments portion of the meeting. Please identify yourself on the board sign-in sheet.

C. A copy of an unabridged Board agenda is on the table for review.

D. Please silence your cell phones during the meeting.

**III. Approval of Agenda**

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**ROLL CALL:**      Mr. Dobbins \_\_\_\_\_      Mrs. Eder \_\_\_\_\_      Mr. Nejman \_\_\_\_\_  
                         Mrs. Schuckert \_\_\_\_\_      Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_      Not Approved \_\_\_\_\_      Other Action \_\_\_\_\_

**IV. Election of President for Calendar Year 2019 (O.R.C. 3313.14)**

A. Election: Open the floor to nominations for President of the Board for Calendar Year 2019.

Nomination(s):

1. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_ *(Not required but one or more may be offered)*

2. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_ *(Not required but one or more may be offered)*

3. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_ *(Not required but one or more may be offered)*

*If there is only one (1) nomination, a “Motion to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of President and assumes his/her duties at this time.*

OR

*If there are multiple nominations (at a point where there are no other nominations), a “Motion to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President Pro-Tempore shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President Pro-Tempore declares him/her elected to the Office of the President and s/he assumes his/her duties at this time.*

Motion by \_\_\_\_\_  
Second by \_\_\_\_\_

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

B. Administer Oath of Office to Board President by Treasurer Matthew Muccio

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Cuyahoga Heights Schools, Cuyahoga County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

V. **Election of Vice-President for Calendar Year 2019 (O.R.C. 3313.14)**

A. Election: Open the floor to nominations for Vice-President of the Board for Calendar Year 2019.

Nomination(s):

1. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_

*(Not required but one or more may be offered)*

2. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_

*(Not required but one or more may be offered)*

3. \_\_\_\_\_

Nominated by \_\_\_\_\_  
Seconded by \_\_\_\_\_

*(Not required but one or more may be offered)*

*If there is only one (1) nomination, a “Motion to close nominations and instruct the Treasurer to cast a ballot for the nominee” is in order. This motion requires a unanimous vote. If this is done, the individual is declared elected to the Office of Vice-President and assumes his/her duties at this time.*

OR

*If there are multiple nominations (at a point where there are no other nominations), a “Motion to close nominations,” which requires a two-thirds vote, is in order. If this is done, the President shall call for a roll call vote for each individual nominee, beginning with the first one. This procedure continues until a nominee receives a majority vote. At this point, the President declares him/her elected to the Office of the Vice-President and s/he assumes his/her duties at this time.*

Motion by \_\_\_\_\_  
Second by \_\_\_\_\_

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

**B. Administer Oath of Office to Board Vice-President by Treasurer Matthew Muccio**

I, \_\_\_\_\_, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of Ohio, and that I will faithfully and impartially discharge my duties as President of the Board of Education of the Cuyahoga Heights Schools, Cuyahoga County, Ohio, to the best of my ability and in accordance with the laws now in effect and hereafter to be enacted during my continuance in said office.

**VI. Board President Comments**

**VII. Organizational Meeting Business**

**Organizational Business Resolutions**

**\*A. Board Adoption of Bylaws and Policies**

1. Motion to adopt Board bylaws as recommended for the Board’s own operation.
2. Motion to adopt Board policies as recommended for the operation of the school system.

**\*B. Regular Meeting Schedule**

Motion to set the time, place, and dates for the Board’s regular 2019 meetings (O.R.C. 3313.15), per Attachment B-1.

\*C. Service Fund

Motion to establish a Service Fund at \$15,000 for calendar year 2019, for the purpose of defraying Board members' expenses actually incurred in the performance of their duties. The law allows this fund to be up to \$20,000 (O.R.C. 3315.15).

\*D. Law Firms

Motion to authorize the Superintendent or Treasurer to utilize, at their discretion, the following law firms during the 2019 calendar year:

1. Ennis Britton Co., L.P.A. General Counsel  
6000 Lombardo Center, Suite #120  
Cleveland, OH 44131  
or  
1717 West Galbraith Road  
Cincinnati, OH 45239
2. Brindza McIntyre & Seed, LLP Property Tax Assessment and Valuation  
Challenges and General Counsel  
1111 Superior Avenue, Suite 1025  
Cleveland, OH 44114
3. Haber Polk Kabat, LLP Litigation  
737 Bolivar Road, Suite 4400  
Cleveland, OH 4411
4. Weltman, Weinberg & Reis Co., LPA Litigation/Recovery  
323 W. Lakeside Avenue, Suite 200  
Cleveland, OH 44113

\*E. Publication of Record

Motion to designate the *Cleveland Plain Dealer* as the official publication of record for the posting of all legal advertisements for the Cuyahoga Heights Schools.

\*F. Employment of Personnel and Accepting Resignations

Motion to authorize the Superintendent to employ personnel and accept resignations, as needed during calendar year 2019. Such employment and resignations will be reviewed by the Board of Education at its next regularly scheduled meeting.

\*G. Purchasing Agent

Motion to appoint the Superintendent as purchasing agent for the District.

\*H. State and Federal Funds/Grants

Motion to authorize the Superintendent and Treasurer to apply for all available state and federal funds and grants.

\*I. Board and District Spokesperson

Motion to appoint the Superintendent as spokesperson for the Board and the School District.

\*J. Appointments to Committees or Liaisons in 2019

Motion to approve the following appointments to committees or liaisons as listed:

Board Liaisons:

Cuyahoga Valley Chamber of Commerce Liaison	Maria Eder
Legislative Liaison	Mark Dobbins
Legislative Delegate	Lyndie Schuckert
OSBA Student Achievement Liaison	Joseph Nejman
Tax Abatement Review Liaison	Gary Suchocki
Transportation Liaison	Mark Dobbins
Athletic Hall of Fame Liaison	Mark Dobbins
Communications Forum	Maria Eder / Lyndie Schuckert
Valley View Economic Development Liaison	Maria Eder
Alumni Association Liaison	Lyndie Schuckert

Board Committees:

Finance Committee	Joseph Nejman (chair) / Lyndie Schuckert
Audit Review Committee	Joseph Nejman (chair) / Mark Dobbins
Technology Committee	Gary Suchocki (chair) / Joseph Nejman

District Committees:

BEST Strategic Planning Committee	Gary Suchocki / Mark Dobbins
Student Advisory Committee	Lyndie Schuckert / Maria Eder

\*K. School District's Credit Card Limits

Motion to set the school district's credit card limits for calendar year 2019, according to Policy 6423:

1. Huntington Bank Credit Card \$25,000 for the Treasurer, Matthew Muccio and \$2,000 for the Maintenance Supervisor, Neil Peterson.
2. The Home Depot Commercial Account \$5,000 for the Maintenance Supervisor, Neil Peterson and Woods Class Teacher, Brooke Dragon.

\*L. Performance Bonds

Motion to approve that performance bonds be secured for the Superintendent in the amount of \$50,000, the Board President in the amount of \$50,000, and the Treasurer in the amount of \$100,000 for calendar year 2019 or upon expiration of current bond, if applicable.

\*M. Investment of Funds

It is recommended that the Board of Education authorize the Treasurer to invest interim and inactive funds as prescribed by Ohio Revised Code.

\*N. Alternative Tax Budget

It is recommended that the Board of Education:

1. Adopt the 2019-20 Cuyahoga Heights Schools' Alternative Tax Budget, as found in Attachment T-1;  
and
2. Direct the Treasurer to submit the Alternative Tax Budget to the Cuyahoga County Fiscal Officer in a timely fashion as prescribed by law.

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**Organizational Meeting Resolutions - Consent Agenda Approval**

***Motion to approve the Organizational Business consent agenda motions as marked above with an asterisk\*.***

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

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**VIII. Informational Items**

- A. It should be noted that Board of Education members receive their agendas several days prior to the actual meeting. Thus, they have had considerable opportunity to study it, ask questions, etc.
- B. Notice is hereby given that the Cuyahoga Heights Schools' tax budget for fiscal year 2019-20 is available for public inspection in the Office of the Treasurer.
- C. Regularly scheduled Board of Education meetings for 2019 will be held on the following dates, at 7:00 p.m. in the Bahner-Ray Media Center, as stipulated at the Organizational Meeting.  
Upcoming meetings include:
  - Wednesday, January 23, 2019
  - Wednesday, February 13, 2019
  - Wednesday, February 27, 2019
  - Wednesday, March 13, 2019

**IX. Adjournment**

Time: \_\_\_\_\_

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_