

Cuyahoga Heights Schools  
**BOARD OF EDUCATION MEETING**  
Wednesday, December 12, 2018  
7:00 p.m. - Bahner-Ray Media Center  
Cuyahoga Heights High School

BOARD MEMBERS: Mark Dobbins, Maria Eder, Joseph Nejman, Lyndie Schuckert, Gary Suchocki  
SUPERINTENDENT: Tom Evans                      TREASURER: Matthew Muccio

**AGENDA**

**I. Call to Order – Gary Suchocki, President**    Time: \_\_\_\_\_

Roll Call

- 1. Mr. Mark Dobbins    \_\_\_\_\_
- 2. Mrs. Maria Eder    \_\_\_\_\_
- 3. Mr. Joseph Nejman    \_\_\_\_\_
- 4. Mrs. Lyndie Schuckert    \_\_\_\_\_
- 5. Mr. Gary Suchocki    \_\_\_\_\_

**II. Opening Ceremony**

A. Pledge of Allegiance

B. Welcome – Board President

On behalf of the Board, I would like to welcome all students, staff, parents, and interested community members to tonight's Board of Education meeting. The Board values and encourages public comment on education issues. Anyone having an interest in actions of the Board may participate during the Public Comments portion of the meeting. Please identify yourself on the board sign-in sheet.

C. A copy of an unabridged Board agenda is on the table for review.

D. Please silence your cell phones during the meeting.

**III. Approval of Agenda**

Motion by \_\_\_\_\_

Second by \_\_\_\_\_

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

#### **IV. Presentations**

##### **A. Recognition of Students of the Month**

1. High School Students of the Month – Mr. Patrick Coleman, Principal 6-12:  
Tamia Dark (12th), Samuel Shafer (11th),  
Matthew Kapinski (10th), Carley White (9th)
  
2. Middle School Students of the Month – Mr. Patrick Coleman, Principal 6-12:  
Jaden Figard (8th), Casey Conte (7th), Nicholas Dabrowski (6th)
  
3. Elementary School Students of the Month – Mrs. Joy Houchen, Principal PreK-5:  
Liam Conte (2nd), Grace Burge (2nd)

#### **V. Comments from Public**

See Board Policy 0169.1, “Public Participation at Board Meetings”

#### **VI. Treasurer’s Business**

##### **Treasurer’s Resolutions**

##### **\*A. Minutes**

- \*1. Motion to approve the minutes of the regular meeting held November 28, 2018, as found in Attachment #T-1.

##### **\*B. Financial Transactions**

- \*1. Motion to accept the November 2018 bank reconciliation and financial reports, as prepared and certified by the treasurer as accurate, as found in Attachment #T-2.
  
- \*2. Motion to approve new vendors to the school district, per W-9’s, as found in Attachment #T-3.

- \*3. Motion to approve the following “Then and Now Certificate,” pursuant to Section 5705.41 of the Ohio Revised Code: it is hereby certified that both at the time of the making of this contract of order and at the date of the execution of this certificate the amount required to pay this contract or order has been appropriated for the purpose of this contract or order and is in the treasury or in process of collection to the credit of the fund, free from any previous encumbrance. See attachment #T-4.

<u>Vendor</u>	<u>PO#</u>	<u>Description</u>	<u>Amount</u>	<u>Fund</u>
Stoller Fundraising	19484	Payment for Elem. School Fundraiser Items	\$10,476	018 ES Principal
Ohio Schools Council	19485	September 2018 Gas Bill thru OSC	\$4,371	001 General
Ohio BWC	19487	Premium Installment 1/1/19 to 1/1/20	\$50,183	001 General

- \*4. Motion to approve a modification to the permanent appropriations for Fiscal Year 2019, as found in attachment #T-5.

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**Treasurer’s Resolutions - Consent Agenda Approval**

***Motion to approve the Treasurer’s Business consent agenda motions as marked above with an asterisk\*.***

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
 Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

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**Treasurer’s Discussions / Comments**

Treasurer Muccio announces that the Cuyahoga Heights Schools financial statements for fiscal year 2018 are completed and are available for view on our website under the Treasurer’s tab. It is also available in hard copy format in the Treasurer’s office. Per ORC Section 117.38 the treasurer must publish notice in a newspaper circulated in our political subdivision or taxing district that the financial report has been completed and is available for public inspection during normal business hours. As the *Cleveland Plain Dealer* is the official publication of record for our district, we will post notice there in December.

Also of note, the Alternative Budget for fiscal year 2020 must be passed by the Board of Education on or before January 15, 2019, and filed with the County Budget Commission on or before January 21, 2019. Treasurer Muccio will distribute a copy of the FY19 Alternative Budget and draft copy of the FY20 Alternative Budget.

## VII. Superintendent's Business

### Superintendent's Resolutions

#### \*A. Personnel

##### \*1. Resignations

- \*a. Motion to accept the resignation of Ed Glass as a Bus/Van Driver and to thank him for his years of service to the Cuyahoga Heights School District, effective at the close of the day on January 4, 2019, as found in Attachment #S-1.
- \*b. Motion to accept the resignation of William Alessandro as a Bus/Van Driver, for personal reasons, effective at the close of the day on March 29, 2019, and to authorize and direct the Superintendent and Treasurer to execute documents necessary to the resignation of said employee.

##### \*2. Employment - Substitutes / As Needed Staff

Motion to approve employment of the following individuals on an "as needed" basis or as substitutes, as listed for the 2018-19 school year, contingent upon successful completion of the BCI/FBI background record checks and proper certification, if applicable:

- \*a. Substitute Bus/Van Driver, per the adopted miscellaneous pay rate schedule:  
Edward Glass [effective January 7, 2019]

##### \*3. Employment - Supplemental Contracts and Volunteers

Motion to approve employment of the following individuals in the supplemental contracts as listed for the 2018-19 school year, contingent upon successful completion of the BCI/FBI background record checks and proper certification, if applicable, per the adopted salary schedule:

- \*a. Brandon Williams - Assistant Softball Coach
- \*b. Lindsey Andreski - Home Instruction (as needed)

##### \*4. Employment - New Employee Mentor (Classified Staff)

Motion to approve employment of Fortunato (Sonny) Spadaro as a new employee mentor for the period of December 3-15, 2018, to be paid a stipend of \$100, per Article XXVI of the CHASE negotiated agreement.

\*B. Non-Resident Tuition Fees for 2019-20

Motion to approve the following tuition rates be approved for non-resident students (grades PreK-12) attending Cuyahoga Heights Schools during the 2019-20 school year, with no reductions and to allow tuition parents to make payments quarterly:

Non-Resident Tuition Fees 2019-20:

Pre-Kindergarten (half-day)	\$ 1,500 per student
Kindergarten thru Grade 5	2,500 per student
Grade 6 thru 8	3,500 per student
Grade 9 thru 12	5,500 per student

Quarterly payments for 2019-20 tuition fees due by:

- July 1, 2019 - 1st quarter payment [If a student is accepted after July 1st, the 1st quarter payment is due before the student's first day of attendance.]
- September 1, 2019 - 2nd quarter payment
- November 1, 2019 - 3rd quarter payment
- January 1, 2020 - 4th quarter payment

\*C. Agreements / Contracts / Memberships / Purchase Orders

- \*1. Motion to adopt the Middle School and High School Program of Studies for the 2019-20 school year, as recommended.
- \*2. Motion to approve the attached list of purchase orders over \$5,000, as found in Attachment #S-2.
- \*3. Motion to adopt the Organizational Chart as updated for the Cuyahoga Heights Schools, as found in Attachment #S-3.
- \*4. Motion to accept the funds associated with the CTE Partnership Proposal FY19, in partnership with the Cuyahoga Valley Career Center, not to exceed \$30,000, as found in Attachment #S-4. A new account #019-919B will be created and titled CTE Partnership CVCC.

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**Superintendent's Resolutions - Consent Agenda Approval**

***Motion to approve the Superintendent's Business consent agenda motions as marked above with an asterisk\*.***

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

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**Superintendent’s Discussions / Comments**

**VIII. Board Business**

**Board Resolutions**

**\*A. Professional Development**

Motion to approve requests to attend professional conferences as listed:

Name	Conference / Location	Date / Time	Reg. Fee

**\*B President Pro-Tempore**

Motion to elect a President Pro-Tempore to preside over the 2019 Organizational Meeting:

Nomination: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Seconded by: \_\_\_\_\_

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**Board Business - Consent Agenda Approval**

***Motion to approve the Board Business consent agenda motions as marked above with an asterisk\*.***

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_

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**Board Discussions**

1. Review updated list of dates and times for board meetings in 2019 [Attachment #B-1]
  
2. Review of 2019 board committee responsibilities and appointments [Attachment #B-2]

**Board Committee Reports / Comments**

**Future Agenda Items**

**IX. Informational Items**

A. It should be noted that Board of Education members receive their agendas several days prior to the actual meeting. Thus, they have had considerable opportunity to study it, ask questions, etc.

B. Upcoming Meetings:

1. The Organizational Meeting/Regular Meeting of the Board of Education for 2019 will be held on Wednesday, January 9, 2019, at 7:00 p.m. in the Bahner-Ray Media Center.
2. Regularly scheduled Board of Education meetings for 2019 will be set at the Organizational Meeting on January 9, 2019.

**X. Adjournment**

Time: \_\_\_\_\_

**ROLL CALL:** Mr. Dobbins \_\_\_\_\_ Mrs. Eder \_\_\_\_\_ Mr. Nejman \_\_\_\_\_  
Mrs. Schuckert \_\_\_\_\_ Mr. Suchocki \_\_\_\_\_

Approved \_\_\_\_\_ Not Approved \_\_\_\_\_ Other Action \_\_\_\_\_